



Crew leader (Supervisor)

Related information

Crew leaders are responsible for all activities related to the enumeration of an area referred to as a Crew Leader District. The crew leader trains, leads and supervises a team of 10-12 enumerators during the census. The job may also require the recruitment and selection of enumerators.

Duties include:

- training, leading and motivating a team of enumerators;
- performing a variety of supervisory functions including performance management;
- ensuring production and quality standards are met;
- reporting on cost and progress using on-line reports;
- dealing with the public;
- collecting census information from people living in collective dwellings (for example, hospitals, hotels, nursing homes and school residences); and
- contacting respondents by phone and in-person to obtain completed questionnaires.

Location: Various assignments throughout Canada

Period of employment: From early March or mid-April to mid-August, 2011 (starting dates and length of employment will vary by assignment)

Rate of pay: \$18.04 per hour plus authorized expenses

Qualifications

- industrious, tactful, conscientious, reliable, energetic and capable of exercising good judgement;
 - proven leaders who can motivate others;
 - prepared to work long hours, including evenings, weekends and holidays;
 - good at following written instructions and reading maps;
 - knowledgeable about their community/area;
 - licensed drivers with full-time access to a vehicle;
 - 18 years or older;
 - Canadian citizen, or possess a valid work permit or permanent resident status;
- computer skills with access to a home computer and the Internet are an asset.

Enumerator

Related information

Duties include one or more of the following, depending on type of assignment:

- conducting personal interviews to obtain completed questionnaires;
- dropping off census questionnaires at dwellings in a specified area and listing the address of each dwelling;
- collecting census information from people living in collective dwellings (for example, hospitals, hotels, nursing homes and school residences); and/or
- contacting respondents by phone and in-person to obtain completed questionnaires.

Location: Various assignments throughout Canada

Period of employment: From late April or mid-May to mid-August, 2011 (starting dates and length of employment will vary by assignment)

Rate of pay: \$14.72 per hour plus authorized expenses

Qualifications

- industrious, tactful, conscientious, reliable, energetic and capable of exercising good judgement;
- prepared to work long hours, including evenings, weekends and holidays;
- good at following written instructions and reading maps;
- experienced in dealing with people;
- 18 years or older;
- Canadian citizen, or possess a valid work permit or permanent resident status;
- computer skills with access to a home computer and the Internet are an asset.